



**Gujarat Cooperative Milk Marketing Federation Ltd, Anand
AmulFed Dairy (Previously known as AmulFed Dairy)**

Plot No. 35, Nr. Indira Bridge,
Ahmedabad-Gandhinagar Highway
Village: Bhat, Dist: Gandhinagar
Gujarat, India-382428

Request for Bid (RFB) for “**Inquiry for hiring of Custom clearing agent for 3 years**” as per the given scope of work.

AFD: PUR: ENQ: 2025: 185





AMULFED DAIRY

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED

We invite online bids from eligible bidders for the “Hiring of Custom clearing agent for 3 years” as per the scope of work mentioned in the Inquiry.

Bid Reference	AFD: PUR: ENQ: 2025: 185
Bid Start	21/03/2025
Last Date for Bid Submission	27/03/2025
Contract Duration	3 Year
EMD (Rs. in Lac)	5.0 Lacs

Eligibility Criteria:

- The agent must hold a valid CHA license issued by the appropriate authorities for Mundra Port, Nhava Sheva port & Ahmedabad Airport.
- The CHA must have a minimum of 10 years of experience in custom clearance with integrated warehousing & Freight Forwarding work
- The CHA must have Industry Knowledge for Understanding of customs regulations, compliance requirements, and industry-specific nuances.
- The CHA must have experience of handling custom clearance services with at least 05 reputed organizations
- The CHA must have an office in Ahmedabad
- Additional certifications or memberships in professional bodies (e.g., FIATA, WCA, AEO) can reflect credibility and adherence to industry standards.
- Compliance with all applicable laws & regulations governing custom clearance
- The CHA must submit a solvency certificate with their bid

Bid Security:

All bids must be accompanied by bid security (Earnest Money Deposit – EMD) in the form DD or RTGS/Fund Transfer. The bids not accompanied by EMD shall be summarily rejected. The bid security shall be denominated in Indian Rupees of value as specified and shall be in the form of Demand draft or RTGS/Fund Transfer to below specified account in favor of AmulFed Dairy (A unit of GCMMF Ltd), payable at Ahmedabad.

The Bid security may be forfeited if

- ❖ A bidder or supplier withdraws its bid during the period of bid validity specified by the bidder/ supplier on the bid form or
- ❖ In case of successful bidder/ supplier, if the bidder/ supplier fails to sign the contract.
- ❖ EMD will be converted to Security Deposit (SD) on successful award of contract, and it will be released after completion of contract duration

Bank Detail for Fund Transfer:

AmulFed Dairy, Gandhinagar (A unit of GCMMF Ltd)

HDFC Bank A/c. No: A/c. No.00060310001593

Branch Code: 0006 (NAVRANGPURA BRANCH)

Bank AD Code: 0510007-5700009

Swift code: HDFCINBB

IFSC Code: HDFC0000006



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PURCHASE ENQUIRY

Inquiry No : AFD: PUR: ENQ: 2025: 185, Dated: 21st March 2025

Description : Inquiry for hiring of Custom clearing agent for 3 years.

Dear Sir,

You are requested to give your most competitive rates for custom clearing services for AmulFed Dairy (A unit of GCMMF Ltd) at Gandhinagar with all the formalities required, as per the annexure attached herewith:

- The offer should be sent in sealed cover/Email by mentioning Inquiry No. AFD: PUR: ENQ: 2025: 185, Dated: 21st March 2025. Offer received after a due date for whatsoever reason may be rejected.
- Your offer should be sent through Post/Courier/mail & not by Fax or personally.
- The bidder must register your firm in our portal using the link below.
➤ Website for registration: afdpurchase.amul.in
- The offer should be valid for acceptance, for 45 days from the due date of submission of offer.
- The price should be quoted on F.O.R basis inclusive of packing and forwarding, taxes, excise duties, freight etc. However, if it is separate, it should be clearly mentioned in the quotation as per the attached annexure.
- A realistic earliest clearance period should be indicated.
- It is not binding on us to accept the lowest offer.
- AmulFed Dairy (A unit of GCMMF Ltd), at its sole discretion and without assigning any reason thereof, reserves the right to accept and / or reject the whole or part of any or all the bids received.
- Offers which are incomplete or do not meet the conditions or only for part items, are liable for rejection.
- No queries regarding the status of the offer will be entertained at any time.
- Payment terms with 30 days' credit shall be preferred.
- We are QMS - ISO 9001:2015, EMS - ISO 14001: 2015 and FSSC 22000 Version 5.0 certified unit. We expect you to follow eco-friendly processes in your company such as waste minimization, reduction in air pollution, water pollution and soil contamination etc.
- Contact details: Mr. Yogendrasinh Sodha, Yogendra.sodha@amul.coop, Mo.No 7046036777, Mr. Bhargav Kanabar - bhargav.kanabar@amul.coop Mo. No.- 9376149034, Mr. Munjal Bhavsar - munjal.bhavsar@amul.coop, Mo. No.- 9016357980.



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SCOPE OF SERVICES TO BE RENDERED BY CHA FOR IMPORT CLEARANCE.

1. From the time of receipt of information / documents from AFD, you shall keep liaison with shipping agents / airlines / air consolidation agent to check arrival status of consignment.
2. Timely collection of ocean freight bill / cargo arrival notice / delivery order and other relevant documents from carrier agents.
3. All activities pertaining to smooth clearance of imported cargo through customs / port/ airport or any other concerned agency. If requisite documents for clearance are not available / incomplete for any reason Agency shall take alternative steps for clearance of such cargo by arranging to submit bonds/guarantee etc offer your concurrence and approval.
4. CHA shall receive all the assistance from our technical person in this regard as and when called for.
5. Handling of all customs / port documentation and formalities connected with the clearance of materials through the customs, port, octroi and other concerned authorities.
6. Safe and proper handling of cargo and transportation/delivery of material from port/airport/bonded warehouse to plants of customers/clients of AFD or places specified by AFD.
7. Arrange proper transportation and delivery of goods promptly and in sound condition in AFD premises or places specified by AFD. Also, a pre-dispatch survey to be arranged for every consignment. Warranty survey to be arranged in case of ODC cargo.
8. Preparation/Arrangement of E-way Bill by CHA while shipment released from Port for Delivery at AFD locations.
9. There should not be any cargo overloading. CHA should arrange the transport / carrier in such a way there should not be any overloading of goods. In case the goods are damaged due to overloading of cargo then it will be the responsibility of CHA, for damage goods AFD will have rights for recovery of damaged goods from CHA.
10. Verification of material for any damage and/or loss/short landing at every stage. Arrangement for survey, short landing certificate or any other certificate for initiating landing and processing of claims.
11. Completion of formalities with respect of N Forms/ Octroi Formalities and other statutory Forms. All documents duly completed with all the formalities shall be handed back to AFD.
12. Provide all necessary documents to transporter/destination authorities for statutory and stock taking requirements.



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13. Arrange all bonds/guarantees to be submitted to various agencies from time to time. This shall be done in consultation with AFD. Any correspondence/representation made on your behalf to any of the concerned agencies shall be with prior approval of AFD.
14. Maintenance of proper schedule of entrusted work CHA shall submit daily progress report to AFD in the format as desired to reflect the status of work.
15. Whenever any released order/re-credit order/non-utilization certificate is required at any other Customs House in India from Mumbai Port, or any other port CHA shall arrange the same in required manner.
16. CHA shall arrange the required registrations for importing specific goods, including but not limited to PIMS, SIMS, NFMIMS, or any other registrations as mandated by the government for importing particular categories of materials.
17. Preparation / arrangement of PIMS / SIMS / NFMIMS or any other requirement registration / form / certificate of custom for clearances of goods.

General Terms and conditions:

1. This contract shall be valid and renewed for a period of three years subject to satisfactory performance to be assessed and reviewed by AFD. In the event AFD is not satisfied with your performance at any point of time, AFD reserves the right to cancel this contract with Two months' notice.
2. Subject to the requisite documents being available to you. The clearance time shall be as follows:
 - a. Air Cargo 1 to 2 working days
 - b. Sea Cargo 2 to 3 working days to de-stuffing/stuffing from vessel/container movement to CFS/point.
3. Subject to clear documents/bonds/guarantees being made available to you by AFD on time to CHA shall be responsible for incidence of any detention/demurrage incurred on account of late clearance of the cargo. In case documents/certifications is not given by AFD on time, all the demurrage, detention etc incurred at the time of clearance be borne by AFD.
4. Payment as per the schedule rates enclosed shall be made within 30 days on submission of invoice supported by the following documents:
 - i. All original vouchers for payments undertaken on AFD behalf and as per agreed terms.



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- ii. Duplicate & Triplicate Exchange control copy of bill of entry / shipping bills & documents, etc.
 - iii. All air consignment bills are to be submitted within 2 working days of clearance and sea consignment bills to be submitted within 4 working days of clearance.
 - iv. 'N"/Octroi/Other Statutory Form should be submitted within 15 working days of clearance.
5. Expenses other than those stated under the schedule of rates shall be entertained with prior approval from AFD.
 6. All Actual expenses pertaining to Fright Charges, warehouse charges, delivery order charges, stamp duty charges, crane & forklift charges, etc will be paid in advance.
 7. After receipt of advance amount for customs duty payment from AFD, the Agency will make the payment of duty on the same day to customs and submit the challan of customs duty payment to AFD.
 8. TDS and other statutory payments to be deducted on Agency charges as applicable.
 9. CHA shall contact AFD for all the reimbursement with respect to the import clearance.
 10. CHA shall maintain the total status of confidentially with respect to the business with AFD.
 11. Transportation rates are accepted based on your transportation quotation for Munda/Pipavav and Nhava Sheva to Gandhinagar for Container type: - 20ft & 40ft.
 12. If in case of change in price of diesel, it is required for calculating Price increase / decrease in Per Trip charges at the time of fuel price increase / decrease after date of contract / order/ agreement are to be calculated based on kilometer in tender plus taking 4.0 km/ liter as average for 20 MT vehicles. This clause is applicable if diesel prices undergo change (upward or downward) equal to or more than cumulative Rs.2 per liter as announced by GOI during tenure of this contract, then the destination wise approved rates shall be adjusted downward or upward by the savings or additional burden in diesel cost due to such diesel price changes. (Reference price shall be considered as price on liter of diesel at Gandhinagar on contract date).



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Price schedule

Name of Agency:

Sr. No	Particulars	Rates to filled by CHA Agency
1	Agency Charges (___% Rate of CIF Value per Bill of entry/Minimum of Rs___/Shipment (Whichever is Higher)	
2	GST/Service tax	
3	Other Charges (Shipping Line Charges/Stamp Duty/CFS Handling Charges/CMC Charges)	
4	Any Extra Charges	
5	Pre-despatch Survey expenses	
6	High sea Sale Doc. Formalities if any	
7	Handling and Examination Charges Per Container	
8	EPCG License Registration Charges	
9	License Debiting Charges (per Lic)	
10	RA Formality	
11	Bonding Expenses	
12	Ex- Bonding Expenses	
13	Documentation Charges	
14	N' Form Formalities	
15	PHO Testing Expenses	
16	TRA Charges	
17	LIC/RA Debiting Charges	
18	De-stuffing charges	
19	DO Collection charges	
20	Survey attendance charges	
21	PIMS / SIMS / NFMIMS	
22	Transportation Charges (20 feet & 40 feet container rate) 1. Mundra Port to GM01, GM02 & GM03 2. Nhava Sheva to GM01, GM02 & GM03 3. AHD Airport to GM01, GM02 & GM03 AFD Locations- GM01/GM02/GM03	

*Plant address mentioned on page no 08

Authorized Signatory (Name, Sign & Stamp)

Plot No. 35, Nr. India Bridge, Ahmedabad – Gandhinagar Highway, Village: Bhat, Dist.: Gandhinagar, PIN 382 428

Tel. No.: (079) 23969055 – 58, Fax No.: (079) 23969059

Website: www.amul.com



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Address of our Plants: -

GM01- AmulFed Dairy, Gandhinagar

AMULFED Dairy (A Unit of G.C.M.M.F.Ltd.)

Plot No: 35, Near Indira Bridge,

Ahmedabad-Gandhinagar Highway,

At & Post: BHAT Village,

Dist.: Gandhinagar, Pin code: 382 428

GM02- Packaging Film Plant, Gandhinagar

Packaging Film Plant

Sector-25,K Road, GIDC,

382044 Gandhinagar

GM03- AmulFed-II Dairy Plant, Rajkot

Survey No: 477 4/Palki 11,

Village:- Gadhka,

Taluka:- Rajkot,

District:- Rajkot (Gujarat)