



(Previously Known as Mother Dairy, Gandhinagar)

Request for Quotation (RFQ)

AFD: PUR: HSG: 45001 recertification.

28 June, 2024

To,

Dear Sir,

Sub: **Request for Quotation (RFQ)** for “Engaging ISO 45001: 2018 Occupational Health & Safety System Recertification Audit Agency for certification under ISO 45001:2018 “ as mentioned in annexure.

We invite your most competitive offer for engaging ISO 45001: 2018 Occupational Health & Safety System Recertification Audit Agency for certification under ISO 45001:2018 as per detailed specifications. Your offer should be based on following considerations:

1.The offer should reach:-AmulFed Dairy (Previously known as Mother Dairy-A Unit Of GCMMF Ltd) Plot No-35, Nr. Indira Bridge, Ahmedabad - Gandhinagar Highway. Village Bhat, Dist - Gandhinagar. Pin - 382 424.

2. Due Date: **Technical due July 03, 2024 before 14:00 hours.**

Commercial due July 04, 2024 before 17:00 hours.

3. The offer should be submitted in portal only. First of all register your firm on shared link.

4. Offer received after due date for whatsoever reason may be rejected.

5. Offer should valid for acceptance for 90 days from date for submission of offer.

6. The price should be quoted with all details.

7. **Specify your tax condition.** Non indication of above levies will mean that prices are inclusive of all taxes and above levies.

8. Realistic and earliest completion period should be indicated in offer.

9. It will not be binding on us to accept the lowest offer.

10. Right to accept/reject any/all offers without assigning reason is reserved by us.

11. Offers which are incomplete or not meeting the conditions are liable for rejection.

12. Payment terms as mentioned in Scope. If the payment term is document through bank, all banking charges shall be borne by the suppliers.

13. **Please find below link to register your firm on Purchase Portal. Without completing registration process on portal can't submit offer.**

Plot No. 35, Nr. Indira Bridge, Ahmedabad-Gandhinagar Highway, Village: Bhat, Dist.:Gandhinagar, PIN 382428

Tel. No. (+91-79) 23969055 – 58, Fax No. (+91-79) 23969059

Website: www.amul.com

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A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED

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First of all register your firm on shared link so can send inquiry through portal only.

Interested bidders have to register your firm in our Purchase portal.

Website for our portal is as >>>: <http://afdpurchase.amul.in/>

Click Below links for Guidelines :

1. [Guide for VRF - MANUFACTURERS](#)

14. **Eligibility criteria: Must have executed similar type of order in last 5 year. Share credentials of the same.**
15. **Once registration process completes, we invite vendor to submit offer. Vendors need to submit technical first only after technical clearance you will be able to submit commercial figures.**

We are an ISO 9001: 2008, ISO 14001:2004 and ISO 22000:2005 company; we follow sustainable eco-friendly processes in our organization and expect the same to be followed at your end. We emphasis on energy efficient system and utilization of renewable energy systems in eco friendly and sustainable way.

Note: If required please visit premises with prior confirmation before quote. Please arrange visit between 2:00 P.M. to 5:00 P.M. in working day.

: We may go for reverse auction/negotiation. If required we may ask for PBG.

Mail id as mentioned below.

Shri Hardik Gajjar : hardik.gajjar@amul.coop

Shri Bharat Naik : bharat.naik@amul.coop

Shri P K Sarkar : pksarkar@amul.coop

Yours Faithfully,

For AmulFed Dairy,

Purchase Depart.

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ISO 45001: 2018 OHSMS Recertification Audit

Eligibility Criteria:

Kindly read: Certification Audit in place of Training

Auditor in ace of Trainer

Pre-Qualification

SN	Pre-Qualification Evaluation Requirements
1	Proven track record of providing certification in ISO 45001:2018
2	Similar Nature of Work Definition: Carrying out certification audit for ISO 45001:2018 of reputed large government organizations / PSUs / Limited/ Pvt Limited Companies/ any type of reputed organization in India having minimum manpower of 100 employees and minimum turnover of more than 10 Crore rupees, including Issuance of Certificates
3	Proven track record of carrying out certification audit programs for ISO 45001:2018, in reputed Industrial organizations having minimum manpower of 100 employees and minimum turnover of more than 10 Crore rupees
8	At least Five Certified auditors shall be on-roll of the bidder
9	Names of proposed auditors and numbers of certification audit program conducted by him/her for ISO 45001:2018

- The Certification organization will provide detailed proposal describing minimum Introduction; Organization’s Strength; Numbers of ISO 45001 audited Clients
- Organization / Bidder will be evaluated first technically. Technically qualified bids will be considered for commercial evaluation.
- The Certification organization may provide additional information / credentials along with the proposal.
- Selection or rejection of the Certification organization will be decided by AFDG without assigning any reasons to the bidders.
- The Certification organization will be required to deploy qualified / certified professionals for Certification at designated locations.
- Bidder shall not consider any sub contracted Auditor for the evidences required as a part of PRE-QUALIFICATION EVALUATION (ELIGIBILITY CRITERIA) nor should they use any sub-contracted Auditor for the Certification purpose.
- **This may be updated in pre-bid meeting discussions. NA for this RFQ.**
- Bidders must fill up this form with supporting documents

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TECHNICAL - ELIGIBILITY CRITERIA		
Name of the Project: ISO 45001 Certification		
SN	Eligibility Criteria	Name of Bidder
	Name of Key person / Owner	
1	EMD	NA
2	Eligibility criteria	
a	Approved by the authorized Accreditation body and having <i>International Register of Certificated Auditors (IRCA)</i> / Chartered Quality Institute (CQI)CQI certified	
b	Proven track record of carrying out ISO 45001 Certification of several continuous processing plant involving use of steam, hot water, electrical safety-preferably dairy plants and having technical and financial capability to successfully carrying out the ISO 45001 Certification at different levels and multiple locations.	
c	2 recommending reference letters as proof of track record of carrying out ISO 45001 Certification in reputed industrial plants	
3	Eligibility & Qualification requirements as mentioned	
a	Experienced and qualified at least 2 persons in the organization payroll/ associates/ partners	
b	Academic Data of the Trainers (BE/ B Tech in any discipline /DT or M Sc, or Diploma Engineer with Industrial Experience in safety for minimum 10 years is must in all cases)	
4	References	
5	Any technical deviation taken	
6	Accepted all technical requirements specified in the tender	
7	Eligible based on Provided Documents	

Approved by IRCA/ CQI

Bank Solvency - NA.

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2 recommending reference letters stating the proven track record of carrying out total safety audit in reputed Industrial plant having minimum manpower of 100 employees and minimum turnover of 10 Crores of Gujarat

Experienced and qualified as specified at least 2 persons in the organization payroll/ associates/partners

All the necessary documents and supporting must be provided to establish the eligibility criteria. All the documents asked in the vendor registration form also must be submitted. Eligibility criteria shall be evaluated based on the supporting documents provided. No opportunity will be given for furnishing any further document. So, bid must be complete in all respect with all information and supporting documents.



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AFDG: RFP: ISO 45001 Recertification Audit

Dear Sir,

SUB: Request for Proposal (RFP) for ISO 45001: 2018 Recertification Audit

You are requested to give your most competitive rates for ISO 45001: 2018 Recertification Audit as per schematic specifications given in this tender.

Request for TECHNICAL and Commercial PROPOSAL (On purchase portal only)

For **Recertification Audit** for ISO 45001:2018 expiring on 19 Oct 2024

Please provide Comprehensive list of all your Recertification Audit programs:

DATE & PLACE OF RECERTIFICATION AUDIT

Dates for conducting the Recertification Audit will be mutually agreed. The Venue for Recertification Audit shall be at AmulFed Dairy Gandhinagar and its Packaging Film Manufacturing Unit at GIDC Gandhinagar Sector 25

The offer should reach, AmulFed Dairy (A Unit Of Gujarat Co - Operative Milk Marketing Federation Limited) Near Indira Bridge, Ahmedabad - Gandhinagar Highway, Bhat, District Gandhinagar Pin 382 428, On Purchase portal.

Pre-bid Meeting: NA

Due Date: Please refer IFB

Offer received after due date for whatsoever reason may be liable for rejection.

Offer should be valid for acceptance, for 90 days from due date of submission of offer.

The assignment should be completed as indicated in the scope.

It is not binding on us to accept lowest offer.

Right to reject any or all the offers without assigning any reason is reserved by us.

Offer which are incomplete or not meeting the conditions or only for part items, may liable for rejections.

No queries regarding the status of the offer will be entertained at any time.



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The final audit organization will be the combined decision of our technical team and management and no reason of final selection will be conveyed to any bidder.

Complete technical details, Auditor s profile with qualification certificates and complete company profile, client list etc should be submitted

Payment terms shall be strictly as specified.

All BGs shall be from NATIONALIZED bank plus ICICI, HDFC, AXIS, KOTAK, IDBI, YES Banks only.

All your team members should have valid photo identity card issued by Government body for getting entry

Site visit may be necessary to understand complete scope

Boarding and lodging shall remain bidders' responsibility

All laid down disciplines must be followed by your all team members working inside the plants

Price break-up should be provided as per the list. Detail price break-up must be submitted for progressive payment as well as for calculation of price for addition, deletion, modification in scope

These are running plants in full capacity. Planning should be made to complete the job with no shut down.

Offer received after due date for whatsoever reason may be rejected. We will not be responsible for postal delays.

The price should be quoted with all details.

Specify your GST and PAN details.

Non indication of GST will mean that prices are inclusive of all taxes

It will not be binding on us to accept the lowest offer.

Right to accept/reject any/all offers without assigning reason is reserved by us.

Offers which are incomplete or not meeting the conditions are liable for rejection.

Please quote along with all technical details and catalogue.

We are an ISO 9001: 2015, ISO 14001:2015, EnMS ISO 50001: 2018, ISO 45001: 2018 OHSMS and FSSC 22000: 2018 & FSMS 6.0 certified IMS (Integrated Management System) company. We prefer to conduct business with ISO certified organizations.

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We follow sustainable eco-friendly processes in our organization and expect the same to be followed at your end.

Note: If required please visit premises with prior confirmation before quote. Please note visit can be arranged between 2:00 P.M. to 5:00 P.M. in working days only. However, in this case in pre-bid meeting all queries will be clarified, MOM will be noted and distributed.

Terms and Conditions

These terms and conditions constitute the sole obligations undertaken by "XXX", and the sole rights and remedies of the Client, to the exclusion of all other representations, statements, terms, conditions whether express or implied. The parties agree, in the circumstances known to them at the date of entering into this agreement, that these terms and conditions are reasonable. In the event that a court shall determine that one or more provision is unenforceable for any reason, such provision shall be deemed to be severed from these terms and conditions such that the remaining terms and conditions shall continue to be enforceable between the parties hereto.

Fundamental Terms

The Client hereby warrants and covenants with "XXX" that it will at all times during the subsistence of the Agreement comply with all reasonable requirements necessary for providing services including (but without prejudice to the generality thereof) all statutes, rules, regulations issued by any statutory or other competent authority all recommendations, codes and similar matters issued by any authority pursuant to which in compliance of which or for the purpose of which the services are rendered or such other reasonable requirements of "XXX" as are necessary. The Client hereby warrants the completeness and accuracy of all documents and accuracy of all information supplied to "XXX", for the purposes of this Agreement.

Termination

- Either party to the other may give Three months' written notice. BY DEFAULT
- Immediately upon either party being notified by the other of any material breach of this Agreement.
- If either party goes into liquidation, receivership or an administrator is appointed for all or part of the undertaking thereof.
- If either party ceases to trade, whether in whole or in part, then this agreement is deemed terminated.

Confidentiality

Except as may be required by Law, "XXX" and the Client will treat as strictly confidential all information and will not disclose to any third party without prior written consent of the other, any information which comes into their possession: the possession of their employees, agents or others by virtue of this Agreement

Law

This Agreement is governed by the Laws applicable in India and the parties submit to the jurisdiction of the Courts of Justice in that country, all notices and proceedings served will be



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deemed to be duly served if sent by pre-paid registered mail to the address of the party as herein above appearing or as may be subsequently notified by the other.

SCOPE OF WORK

The scope of work broadly covers:

ISO 45001 Recertification Audit expiring on 19 Oct 2024

Certificates for AmulFed Dairy (HQ) and its Unit PFP Gandhinagar

A broad scope is outlined here. But this should not be construed as total scope of requirement. Scope covers each and everything to be included in the ISO 45001: 2018 Recertification Audit as may be necessary for statutory and standards requirement for a Total Recertification Audit in ISO 45001: 2018.

RECERTIFICATION AUDIT METHODOLOGY

The client in consultation with lead Auditor shall make the final decisions on which OS&H system elements, physical locations and organizational activities are to be Audited within a specified time frame.

The scope and depth of the Recertification Audit should be designed to meet the client's specific information needs.

The standards or documents with which the client's OS&H system is required to comply should be specified by the client. This may include the relevant Legal requirements; concerned and other relevant Indian Standard and the requirements specified by the client.

Sufficient objective evidence should be available to demonstrate the operation and effectiveness of the client's ISO 45001: 2018 systems must be covered in the Audit.

The resources committed to the Recertification Audit should be sufficient to meet its intended scope and depth. The Recertification Audit will cover the objectives laid down and may also contact with individual workers to ascertain their perceptions about the existing OS&H system, to gain their involvement, to encourage comments and suggestion relating to ISO 45001 and invite cooperation to bring the company to an approved OS&H standard.

You shall depute a team of engineers as per the requisite qualification and experience for undertaking the ISO 45001 Recertification Audit as per scope mentioned above to a cluster of plants simultaneously so that assignment is completed as per the schedule.

The field visits will be undertaken along with the coordinator or the person deputed by Gujarat Cooperative Milk Marketing Federation Ltd, AmulFed Dairy and respective plants representative.

All portable measuring and monitoring instruments required for undertaking the ISO 45001 Recertification Audit will be under your scope

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The need to perform Recertification Audit is determined by the client, taking into account of specified or regulatory requirements and any other pertinent factors

Significant changes in management, organization, policy, techniques or technologies that could affect the OS&H system, or changes to the system itself and the

Results of recent previous Audits are typical of the circumstances to be considered when deciding Audit.

It is desirable that organizations have a combination of external and internal OS&H Recertification Audit system. While the external Recertification Audit in respect of organizations may be conducted once in two years, or as specified by any statute, the frequency of internal Recertification Audit may be set once in every year. Records of accidents and dangerous occurrences should be examined and used to identify high risk areas and activities and consequently the frequency of internal Recertification Audit may be increased.

Preliminary review of client's description and specified requirement of OS&H system Audit

As a basis for planning the OS&H Audit, the lead Auditor should review for adequacy the trainee's specified requirements and recorded description of the methods for meeting the OS&H system requirements (such as the ISO 45001 manual or equivalent)

If this review reveals that the system described by the trainee is not adequate to meet the requirements, further resources should not be expanded on the Recertification Audit until such concerns are resolved to the satisfaction of the client, the lead Auditor and, where applicable, the trainee. While it is desirable to have a well-defined set of specified requirements and recorded description; in their absence; Recertification Audit may be conducted with reference to legal requirements and concerned Indian Standards.

ISO 45001 Management Scheme (ESMS) Audits: Electricity Standards *and* ISO 45001 Audits of approved ESMS to ensure the scheme is implemented and applied as detailed in the scheme's approval. The Auditor must review the work processes, the environment, electrical installation and electrical equipment.

The Auditor identifying and recording any risks/ dangers associated with the use of electricity in the workplace.

The Auditor identifies acceptable / unacceptable work practices.

The Recertification Audit report will detail high risk situations, areas of non-compliance with legislation or best practice and provide recommendations and guidance on how to remedy any issues identified. Implementation of these recommendations will reduce the likelihood of future accidents.

Where appropriate, photographs will be included in the report to illustrate hazards.



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On successful completion of this RECERTIFICATION AUDIT, we will be able to understand:

Reducing the risk of unacceptable process conditions through ISO 45001 Integrity Level (SIL)

Designing an ISO 45001 Audits framework that serves a multiple-purpose to your Process ISO 45001 Management (PSM) programmes

Conducting an incident investigation that ensures accurate reporting thus prevail future occurrence

Formulating a systematic Management of Change (MOC) for your process ISO 45001 initiatives

Recertification Audit Philosophy & need for Audit

Methodology of Audit

Benefits of Audit

How to co-ordinate Recertification Audit activities for ensuring safety

Develop a thorough understanding of all applicable legal requirements and recent amendments

Develop a thorough understanding of Electrical ISO 45001: 2018 Rules and their application.

Understand individual responsibilities for safe working on electrical equipment

Contents of Recertification Audit report

COMPLETION PERIOD

Recertification Audit must be carried out as per jointly worked out schedule to meet the deadline **19 October 2024 (Recertification)**

Presentation of Recertification Audit report to respective plant/union top management after Recertification Audit and Recertification Audit report submission with consultation of respective plant in-charge / ISO 45001 MR

Consolidated Recertification Audit reports for all plants should be submitted to Managing Director GCMMFL and GM of AmulFed Dairy

Consolidated Presentation shall be prepared in consultation with AGM (T&P) of GCMMFL and GM of AmulFed Dairy and presentation may be required to GCMMF Board, if required

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Recertification Audit Details

Description	Number of Auditors minimum	Duration (Days)	Accreditation/Affiliation
ISO 45001:2018	As per standard	As per standard	Recertification Audit Organization

Note:

Fees MUST cover Audit fees and 1 set of **Recertification Audit Certificate** covering **AmulFed Dairy Gandhinagar (HQ) and its Packaging Film Manufacturing Unit (PFP) Gandhinagar Sector 25 GIDC.**

Traveling & Living expenses of the tutors shall be borne by the bidder.

The Client Organization will provide suitable conference/ meeting room with **cluster seating** arrangement, LCD Projector, adequate number of flip charts, flip chart boards, White boards and marker pens, Collar mike, requisites number of **copies of required documents, copies of the relevant standards**, writing stationery, lunch and refreshments for all auditors.

CERTIFICATION

Certificates must be issued - Hard and soft copy certificates must be issued immediately after payment.

ACCREDITATION BODY WITNESS AUDIT

As per the requirements of Accreditation Bodies, if they wish to observe the accredited courses, being held at our premises, such requests shall be honored by us.

PRICE PROPOSAL (In Separate sealed envelope)

Kindly submit your charges as per following break-ups:

SN	Particular	Amount
1	ISO 45001: 2018 OHSMS Recertification Audits at AFDG & PFP	
	Total amount	

GST: please specify applicability and rate

In the event increase or decrease in number of batches pro rata calculation will be made

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Payment Terms

Only single billing shall be made and on receipt of invoice with all supporting documentary evidences as per following milestones:

SN	Milestones	Billing to	Payment by	
1	ISO 45001: 2018 OHSMS Recertification Audits Closure before issue of Certificate	General Manager AmulFed Dairy	General Manager AmulFed Dairy	100% of WO value
WO will be issued into two service items (1. Audit, 2. Recertification Audit Reports and Presentation) accordingly				

Kindly note that the charges shall be inclusive of all financial implications with regard to boarding, lodging and traveling expenditure involved for the engineers and Auditor s who will be visiting the plants for the purpose, all other expenses for reports, communications, emails, soft copies, hard copies, stationeries and so on – in other words inclusive of all costs.

If invoices are received with all supporting documents and complete in all respect and without any mistake and no clarifications are required, best efforts will be made to release payment within 15 days of invoice submission/ receipt (Original at respective milk Union and copy at AmulFed Dairy).

Methods of Invoicing

As defined in the payment schedule as per the milestones

Invoice must be supported with certification from the respective plants/ unions on the service provided as specified above in the price break-up sheet

All Invoices copy must be submitted to:

General Manager AmulFed Dairy Gandhinagar

All applicable charges should be submitted with breakups plus GST (as applicable at the time of raising invoice) for carrying out Total ISO 45001 Recertification Audit and shall be paid as per the payment terms against invoice.



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AUDITOR PROFILE

ACADEMIC DATA

1. B.E./B.Tech. in any discipline OR M.Sc. in Chemistry / Industrial Chemistry /Organic Chemistry /Physics from a AICTE approved institute
2. PDIS,
3. Industrial Experience:
 - a. Industrial experience for B.E. / B. Tech in the field of ISO 45001 Audit
4. Auditor of ISO 14001:2015/ISO45001:2018
5. IRCA certification for Lead Auditor Audit

DEFINITIONS

For the purpose of this standard, the definitions given below shall apply.

AUDITEE

An organization to be Audited

RECERTIFICATION AUDIT TEAM

A team of persons designated as Auditor s who are suitably qualified and have experience to perform these Audits.

NOTE- The Auditor designated to lead the Recertification Audit team and manage an ISO 45001 Recertification Audit is called an 'Recertification Audit Team Leader' (lead Auditor).

AUDITOR 'S ACTIVITIES

The lead Auditor should define the requirements of each Audit

Assignment, including selection of team and comply with applicable Auditing requirements and other appropriate

Directives plan the Audit, prepare working documents and brief the Recertification Audit team

Plan the field visit and report critical nonconformities to the trainee immediately.

Report any major obstacles encountered in performing the Recertification Audit and report on the Recertification Audit results clearly, conclusively and without due delay.

AUDITOR S SHOULD

Remain within the Recertification Audit scope

Exercise objectivity;

Collect and analyze evidence that is relevant and sufficient to permit the drawing of conclusions regarding the Recertification Audit O S & H ISO 45001 system;

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Remain alert to any indications of evidence that can influence the Recertification Audit results and possibly

Require more extensive Recertification Audit be able to answer such questions as presented;

Ensure that the procedures, documents and other information specifying requirements

Describing or supporting the required elements of the OS&H system are known, available, understood and used by the trainee's personnel.

Ensure that all the documents and other information used to describe the ISO 45001 system

Adequate to achieve the required OS&H objectives and act in an ethical manner at all times

ISO 45001 RECERTIFICATION AUDIT FAQ			
SN	Page No	Questionnaires	AFD Reply
		Traveling, lodging and boarding	No travelling, lodging and boarding shall be provided. Charges shall be inclusive of all financial implication with regard to boarding, lodging and traveling expenditures involved for engineers/ Auditor s who will be visiting the plants for the purpose, all other expenses for reports, communications, email, soft copies, hard copies, stationeries and so on. In short inclusive of all costs must be considered in the quoted prices.



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Quote Request Form for Management System Certification

Please indicate the management system standard(s) required		
Quality, Environment & Safety	ICT and Information Security	Food & Feed
<input checked="" type="checkbox"/> ISO 9001	<input type="checkbox"/> ISO 22301*	<input type="checkbox"/> FAMI-QS Code of Practice*
<input checked="" type="checkbox"/> ISO 14001	<input type="checkbox"/> ISO/IEC 20000*	<input type="checkbox"/> ISO 22000*
<input type="checkbox"/> OHSAS 18001 <input checked="" type="checkbox"/> ISO 45001	<input type="checkbox"/> ISO/IEC 27001*	<input type="checkbox"/> FSSC 22000*
<input type="checkbox"/> ISO 50001*	<input type="checkbox"/> TickITplus*	<input type="checkbox"/> HACCP*
<input type="checkbox"/> ISO 28001*		<input type="checkbox"/> GMP+ FSA*
<input type="checkbox"/> TAPA	*For this scheme some additional scheme specific information might be requested.	
Please complete your general company information		
Company name (legal entity name)	> Amul Fed Dairy (A Unit of GCMF Ltd)	
Parent company name (if applicable)	>	
Office address	> Sector - 25, K - Road, GIDC, Gandhinagar - 382 044, Gujarat, 382044.	
Postal address	>As above	
Invoicing address	>As above	
Good &Service Tax Registration (GST No)	>	
Contact person	> Mr. Urmil Sorathia	
Position	>	
Telephone	> +91 9376168001	
E-mail address	> urmil@amul.coop	
Web-site address	>	

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Did you use consultancy related to the management system?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES - please specify below
Consultancy company name	>
Name of the consultant	>
Extend and work performed	>
Please describe the products, activities and/or services of your company:	
<ul style="list-style-type: none"> - Manufacture, printing and slitting of flexible plastic film for packing of food products - Manufacture of plastic closure for packing of food products - Printing and slitting of vegetable parchment paper for packing of food products - Manufacture of Compostable Straw for food products 	
Please identify the key aspects/hazards and associated risks (process and product) for the management system under consideration:	
Key aspects/hazards and associated risks <small>(Note: For ISO 45001/OHSAS also indicate main hazardous materials used in the processes)</small>	Key aspects: Use of electricity, use of water, compressed Air, Piped Natural Gas (PNG), use of solvent for printing blown film plant and CI press printing, cap manufacturing, straw etc
Regarding legal obligations for the management system under consideration: Please provide details on key legal obligations, including authorisations, consents and licences relating to your sites and operations. Also please indicate any legal issues with regulator(s) over the last 12 months (improvement, prohibitions, prosecutions etc)	
> Gujarat Factory Act & Gujarat Factory Rule, The Indian Electricity Rule etc., FSSAI lic, legal Metrology.	
Only for ISO 45001/OHSAS: Please provide key health and safety performance data and information for past 24 months and comment on how this compares to your industry sector. This should include incident rate, accident rate and incidence of occupational health issues.	
>NA	
Please describe the desired scope of certification:	

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Existing scope : - Manufacture, printing and slitting of flexible plastic film for packing of food products - Manufacture of plastic closure for packing of food products - Printing and slitting of vegetable parchment paper for packing of food products Product add in scope : - Manufacture of Compostable Straw for food products Revised scope : - Manufacture, printing and slitting of flexible plastic film for packing of food products - Manufacture of plastic closure for packing of food products - Printing and slitting of vegetable parchment paper for packing of food products - Manufacture of Compostable Straw for food products	
Are you subcontracting/outsourcing any of the activities within the scope of certification?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES - please specify below
Overview of subcontracted activities	>
Does the system cover offsite activities?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES - please specify below
Overview of the activities, location and duration of the projects and number of worker/employees involved	>
Is a part of your management system currently certified activities?	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES - please specify below
Management system standard	>ISO 22000:2018, ISO 9001:2015 & ISO 14001:2015
Certification body	> DNV

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Certificate expiry date	>20-04-2024
	ISO 45001: 2018 OHSMS by BV valid till Oct 2024

<p>Did you set up an integrated Quality / Environmental and/or Safety management system?</p>	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES - for the following standards: <div style="margin-left: 40px;"> <input checked="" type="checkbox"/> ISO 9001 <input checked="" type="checkbox"/> ISO 14001 <input type="checkbox"/> OHSAS 18001/ISO 45001 </div>
<p>In case of an integrated audit needs to be performed (audit on two or more management system standards) please indicate the level/extend of integration of the management system:</p>	
Management Reviews consider the overall business strategy and plans	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Integrated approach to internal audits	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Integrated approach to policy and objectives	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Integrated approach to systems processes	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Integrated documentation set including work instructions, to a good level of development as appropriate	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Integrated approach to improvement mechanisms (corrective and preventive action; measurement and continual improvement)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Integrated approach to planning, with good use of business wide risk management approaches	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Unified management support and responsibilities	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

Please complete the site specific information of the head office			
Company name (legal entity name)	> Amul Fed Dairy (A Unit of GCMMF Ltd)		
Office address	> Sector - 25, K - Road, GIDC, Gandhinagar - 382 044, Gujarat		
City	>Gujarat	Country	> India
Activities performed on this site	- Manufacture, printing and slitting of flexible plastic film for packing of food Products		

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	<p>- Manufacture of plastic closure for packing food Products</p> <p>- Printing and Slitting of Vegetable Parchment Paper for packing of food Products</p> <p>Product add in scope :</p> <p>- Manufacture of Compostable Straw for food products</p> <p>Revised scope :</p> <p>- Manufacture, printing and slitting of flexible plastic film for packing of food products</p> <p>- Manufacture of plastic closure for packing of food products</p> <p>- Printing and slitting of vegetable parchment paper for packing of food products</p> <p>- Manufacture of Compostable Straw for food products</p> <p>No change in employee. Existing employee handling new process</p> <p>PLC/ SCADA Based Automation (Highly automated plant)</p>		
Total # of own employees ¹ (full time)	>119 Nos		
Total # of contractors ² (full time)	>		
Total # of own employees on part-time	>	Working %	>
Total # of contractors on part-time	>	Working %	>
<p>Number of employees doing repetitive work (Employee numbers for each repetitive activity if number of employees > 20% of total strength)</p> <p>Examples of repetitive activities/functions:</p> <ul style="list-style-type: none"> - Cleaners, security, transport, sales, call centres etc. Assembly line workers, process operators 	<p>Loading/unloading: 60</p> <p>Aspects : Aspects & impacts identified like packing waste generation, Air pollution - Environmental controls and monitoring in place.</p>		
<p>¹ Includes personnel working away from the organization's premises</p> <p>² Contractors include temporary and seasonal personnel, sub-contractors and contracted personnel present on the premises (use an average number)</p>			

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If shifts are applicable please indicate the details for each shift below:				
Total # of personnel working in shifts		Total # shifts	>	
Shift 1	Start time shift	>	End time shift	>
Key shift activities		>		
Describe level of control for the shifts (based e.g. on internal audits, Quality Control)		>		
Shift 2	Start time shift	>	End time shift	>
Key shift activities		>		
Describe level of control for the shifts (based e.g. on internal audits, Quality Control)		>		
Shift 3 (add more if needed)	Start time shift	>	End time shift	>
Key shift activities		>		
Describe level of control for the shifts (based e.g. on internal audits, Quality Control)		>		
Are other sites/locations to be covered in the certification?		<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES - please complete the table below per site		
If yes, is a single management system with central governance/coordination used across all sites to be covered in the certification?		<input type="checkbox"/> NO <input type="checkbox"/> YES		
If yes, please indicate below any relevant process(es) that are centralized to certain site(s)				
>No				

AmulFed Dairy

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TRANSFER/TAKE OVER AUDIT CHECKLIST				
General Information	Company Name	AmulFed Dairy (A Unit of Gujarat Co- Operative Milk Marketing Federation Limited)		
	Address	Ahmedabad Gandhinagar Highway Near Indira Bridge, Bhat, Gandhinagar - 382 428, Gujarat, India		
	Certified Since	20 Oct 2021		
	Consultant details if any	None		
SN	To be confirmed and filled in by Amul Fed	Clarifications	Remarks by customer	Guidance on remarks
1	Existing Certificate Validity	19 th October 2024		
2	Accreditation Body	UKAS		
3	Existing Certification Body	Bureau Veritas Certification		
4	Last Audit Reports full cycle			
	Note: - If the takeover is from 1st surveillance audit, then reports of Certification audit and or Recertification audit	Recertification		
5	Non-conformities and closure	Fully complied		
6	Copy of Certificate	Attached		
7	Any complaints from customer and or statutory bodies related to certification of business	NONE		
Notes: -				
1	Certificate should have not been suspended or withdrawn			
2	Without availability of full cycle reports project will not qualify for transfer/takeover			
3	If the last planned audit is not been performed by previous CB, project will not be qualified for transfer/takeover hence shall be treated as fresh certification.			
Additional Remarks if any				
Complied all above requirements				

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Above information is true to the best of my knowledge.			
Name of Representative		Contact Details	Date
Priyanka			
Designation -			



(Previously Known as Mother Dairy, Gandhinagar)

Quote Request Form for Management System Certification

Please indicate the management system standard(s) required		
Quality, Environment & Safety	ICT and Information Security	Food & Feed
<input type="checkbox"/> ISO 9001	<input type="checkbox"/> ISO 22301*	<input type="checkbox"/> FAMI-QS Code of Practice*
<input type="checkbox"/> ISO 14001	<input type="checkbox"/> ISO/IEC 20000*	<input type="checkbox"/> ISO 22000*
<input type="checkbox"/> OHSAS 18001 <input checked="" type="checkbox"/> ISO 45001	<input type="checkbox"/> ISO/IEC 27001*	<input type="checkbox"/> FSSC 22000*
<input type="checkbox"/> ISO 50001*	<input type="checkbox"/> TickITplus*	<input type="checkbox"/> HACCP*
<input type="checkbox"/> ISO 28001*		<input type="checkbox"/> GMP+ FSA*
<input type="checkbox"/> TAPA	*For this scheme some additional scheme specific information might be requested.	
Please complete your general company information		
Company name (legal entity name)	➤ Gujarat Co- Operative Milk Marketing Federation Limited (Amul Fed Dairy)	
Parent company name (if applicable)	➤ Gujarat Co- Operative Milk Marketing Federation Limited (Amul Fed Dairy)	
Office address	➤ (A Unit of GCMMF Ltd.) Plot No. 35, Near Indira Bridge, Village: Bhat, Gandhinagar - 382 428, Gujarat, India	
Postal address	➤ (A Unit of GCMMF Ltd.) Plot No. 35, Near Indira Bridge, Village: Bhat, Gandhinagar - 382 428, Gujarat, India	
Invoicing address	➤ (A Unit of GCMMF Ltd.) Plot No. 35, Near Indira Bridge, Village: Bhat, Gandhinagar - 382 428, Gujarat, India	
Good &Service Tax Registration (GST No)		
Contact person	➤ Nehit Vasavada	
Position	➤	
Telephone	➤ +91 79 23287301/302	
E-mail address	➤ nehit.vasavada@amul.coop	
Web-site address	➤	
Did you use consultancy related to the management system?		<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES - please specify below
Consultancy company name	➤	
Name of the consultant	➤	
Extend and work performed	➤	
Please describe the products, activities and/or services of your company:		

Plot No. 35, Nr. Indira Bridge, Ahmedabad-Gandhinagar Highway, Village: Bhat, Dist.:Gandhinagar, PIN 382428

Tel. No. (+91-79) 23969055 – 58, Fax No. (+91-79) 23969059

Website: www.amul.com

AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED

(Previously Known as Mother Dairy, Gandhinagar)

➤ AS per IMS

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<p>Key aspects/hazards and associated risks (Note: For ISO 45001/OHSAS also indicate main hazardous materials used in the processes)</p>	<p>Key aspects: Use of electricity, use of water, compressed Air, Piped Natural Gas (PNG), LDO, generation and distribution of steam for energy transfer, operation of milk processing and packing machinery, Industrial Ammonia Refrigeration, production of milk powder through spray drying, production of butter through CBMM (Continuous butter manufacturing machine), production of anhydrous butter oil and production of ghee using ghee boiler through continuous process, use of cleaning chemicals (lye, acid, cleaning agents etc), production of UHT products and aseptic packaging using hydrogen peroxide and PAA (peracetic acid) in AFDG and blown film plant and CI press printing, cap manufacturing, straw etc</p>
<p>Regarding legal obligations for the management system under consideration: Please provide details on key legal obligations, including authorisations, consents and licences relating to your sites and operations. Also please indicate any legal issues with regulator(s) over the last 12 months (improvement, prohibitions, prosecutions etc)</p>	
<p>> Gujarat Factory Act & Gujarat Factory Rule, The Indian Electricity Rule etc., FSSAI lic, legal Metrology. Detailed sheet is attached</p>	
<p><u>Only for ISO 45001/OHSAS:</u> Please provide key health and safety performance data and information for past 24 months and comment on how this compares to your industry sector. This should include incident rate, accident rate and incidence of occupational health issues.</p>	
<p>Not applicable</p>	
<p>Please describe the desired scope of certification:</p>	
<p>QMS and EMS - Manufacture of milk and milk products, which includes poly-packed liquid milk & cultured milk products, dried milk & milk products, ice creams & frozen desserts, milk based sweets, long life milk & milk products, frozen pizza, table butter and ghee (butter oil)</p> <p>FSSC 22000: Manufacture of milk and milk products, which includes poly-packed liquid milk & cultured milk products, dried milk & milk products, ice creams & frozen desserts, milk based sweets, long life milk & milk products, frozen pizza, table butter and ghee (butter oil) . Category CI, CIII, CIV</p>	

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<p>Are you subcontracting/outsourcing any of the activities within the scope of certification?</p>	<p><input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES - please specify below</p>
<p>Overview of subcontracted activities</p>	<p>></p>
<p>Does the system cover offsite activities?</p>	<p><input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES - please specify below</p>
<p>Overview of the activities, location and duration of the projects and number of worker/employees involved</p>	<p>></p>
<p>Is a part of your management system currently certified? Activities ?</p>	<p><input type="checkbox"/> NO</p> <p><input checked="" type="checkbox"/> YES - please specify below</p>
<p>Management system standard</p>	<p>➤ ISO 45001: 2018 OHSMS</p>
<p>Certification body</p>	<p>➤ BV</p>
<p>Certificate expiry date</p>	<p>➤ October 2024</p>

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<p>Did you set up an integrated Quality / Environmental and/or Safety management system?</p>	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES - for the following standards: <div style="text-align: right;"> <input checked="" type="checkbox"/> ISO 9001 <input checked="" type="checkbox"/> ISO 14001 <input type="checkbox"/> OHSAS 18001/ISO 45001 </div>
-----------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

In case of an integrated audit needs to be performed (audit on two or more management system standards) please indicate the level/extend of integration of the management system:		
Management Reviews consider the overall business strategy and plans	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Integrated approach to internal audits	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Integrated approach to policy and objectives	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Integrated approach to systems processes	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Integrated documentation set including work instructions, to a good level of development as appropriate	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Integrated approach to improvement mechanisms (corrective and preventive action; measurement and continual improvement)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Integrated approach to planning, with good use of business wide risk management approaches	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Unified management support and responsibilities	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

Please complete the site specific information of the head office		
Company name (legal entity name)	➤ Amul Fed Dairy (Gujarat Co- Operative Milk Marketing Federation Limited)	
Office address	➤ (A Unit of GCMMF Ltd.) Plot No. 35, Near Indira Bridge, Village: Bhat, Gandhinagar - 382 428, Gujarat, India	
City	➤ Country	>
Activities performed on this site	<p>QMS and EMS - Manufacture of milk and milk products, which includes poly-packed liquid milk & cultured milk products, dried milk & milk products, ice creams & frozen desserts, milk based sweets, long life milk & milk products, frozen pizza, table butter and ghee (butter oil)</p> <p>FSSC 22000: Manufacture of milk and milk products, which includes poly-packed liquid milk & cultured milk products, dried milk</p>	

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	& milk products, ice creams & frozen desserts, milk based sweets, long life milk & milk products, frozen pizza, table butter and ghee (butter oil) . Category CI, CIII, CIV PLC/ SCADA Based Automation (Highly automated plant)		
Total # of own employees ¹ (full time)	> 800		
Total # of contractors ² (full time)	>2500		
Total # of own employees on part-time	>	Working %	>
Total # of contractors on part-time	>	Working %	>
Number of employees doing repetitive work (Employee numbers for each repetitive activity if number of employees > 20% of total strength) Examples of repetitive activities/functions: – Cleaners, security, transport, sales, call centres etc. Assembly line workers, process operators	Repetitive activities manual Loading/unloading 135 & end of the line packing 170. = 305 *70% = 214. Aspects: Aspects & impacts identified like packing waste generation, Air pollution - Environmental controls and monitoring in place.		
¹ Includes personnel working away from the organization's premises ² Contractors include temporary and seasonal personnel, sub-contractors and contracted personnel present on the premises (use an average number)			
If shifts are applicable please indicate the details for each shift below:			
Total # of personnel working in shifts	>401	Total # shifts	>3 shift
Shift 1	Start time shift	>06.00am	End time shift
			>15.00pm
Key shift activities	>QC, PRODUCTION, DESPATCH, MAINENTANCE, PURCHSE		
Describe level of control for the shifts (based e.g. on internal audits, Quality Control)	>		
Shift 2	Start time shift	>15.00PM	End time shift
			>23.00PM
Key shift activities	>QC, PRODUCTION, DESPATCH, MAINENTANCE, PURCHSE		
Describe level of control for the shifts (based e.g. on internal audits, Quality Control)	>		

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Shift 3 (add more if needed)	Start time shift	>23.00PM	End time shift	>6.00AM
Key shift activities		> QC, PRODUCTION, DESPATCH, MAINTENANCE		
Describe level of control for the shifts (based e.g. on internal audits, Quality Control)		>		
Are other sites/locations to be covered in the certification?		<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES - please complete the table below per site		
If yes, is a single management system with central governance/coordination used across all sites to be covered in the certification?		<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES		
If yes, please indicate below any relevant process(es) that are centralized to certain site(s)				
>				

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Safe Working Hours/annum							
	Average Mandays/day	Working Hour/day	Days/week	Hr/week	weeks/year	Total safe working hours	
Employees SWH	950	8	6	48	52	23,71,200	
Contractor SWH	1,300	8	6	48	52	32,44,800	
Total SWH	2,250	8	6	48	52	56,16,000	
Total SWH of 100 persons	100	8	6	48	52	2,49,600	
TRIFR (Out of 100 Workers)		4				0.18	

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	2020	2021	2022	2023
Reportable Incident				
Reportable Incident (employees)	4	3	1	0
Reportable Incident (Total personspersons)	15	10	7	4
Reportable Incident (Outsourced persons)	19	13	8	4
Total Reportable Incident Frequency Rate (TRIFR) (per 100 person SWH)				
Total Reportable Incident Frequency Rate (TRIFR) (per 100 Employees)	0.42	0.32	0.11	-
Total Reportable Incident Frequency Rate (TRIFR) (per 100 Outsourced persons)	1.15	0.77	0.54	0.31
Total Reportable Incident Frequency Rate (TRIFR) (per Total Persons in Dairy)	0.84	0.58	0.36	0.18
Fatal Incident				
Fatal Incident (employees)	0	0	0	0
Fatal Incident (Outsourced persons)	0	0	0	0
Fatal Incident (Total persons)	0	0	0	0
Lost time (due to injury) Frequency Rate (LTIFR) (per 100 person SWH = 250000 SWH)				
Lost time (due to injury) Frequency Rate (LTIFR) (per 100 Employees)	0.84	0.63	0.21	-
Lost time (due to injury) Frequency Rate (TRIFR) (per 100 Outsourced persons)	2.31	1.54	1.08	0.62
Lost time (due to injury) Frequency Rate (TRIFR) (per Total Persons in Dairy)	1.69	1.16	0.71	0.36
Occupational Illness (employees)	0	0	0	0

AmulFed Dairy

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(Previously Known as Mother Dairy, Gandhinagar)
On Letter Head of Vendor / Customer.

To,
General Manager
AmulFed Dairy (A Unit of GCMF Ltd.)
Village:- Bhat,
Near Indira Bridge,
Gandhinagar-382 428

Dear Sir,

Sub : Fund Transfer Payments.

I/we request and authorise you to effect Fund Transfer Payment to my / our Bank account as per the details given below (Please map our account in your SAP):

Vendor Name:- : _____
Vendor Code : _____
Bank Account Name : _____
Bank Account Number : _____
Branch Name & Address of Bank: _____

Email Id : _____
Permanent A/c Number (PAN) : _____
Name of the Auth signatory : _____
Contact Person : _____
Contact Number : _____
IFSC code : _____
MICR Code : _____
Type of Account : Savings / Current / Cash Credit

I, hereby declare that the particulars given above are correct. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I hereby authorise Bank (as mentioned above) to credit my above mentioned account with the amount of instalment and I agree to discharge the responsibility expected of me as a participant under the scheme.

Date: _____

Signature of Account Holder (s)

- Mandatory fields -cannot be left blank.
 - Kindly attach a blank cancelled cheque with this mandate form.

Bankers Attestion -

CERTIFIED THAT THE PARTICULARS FURNISHED ABOVE ARE CORRECT AS PER OUR RECORDS.

BANK STAMP

DATE : _____

SIGNATUR E OF BANK OFFICIAL

Plot No. 35, Nr. Indira Bridge, Ahmedabad-Gandhinagar Highway, Village: Bhat, Dist.:Gandhinagar, PIN 382428
Tel. No. (+91-79) 23969055 – 58, Fax No. (+91-79) 23969059
Website: www.amul.com